



**VEER CHANDRA SINGH GARHWALI
UTTARAKHAND UNIVERSITY OF HORTICULTURE & FORESTRY**

Bharsar, Pauri Garhwal, Uttarakhand - 246123

Website: www.uuhf.ac.in

Vacancy Circular No: UUHF/Deputation year-2026/01

Date: 04.07.2026

Vacancy Circular for Appointment on Deputation Basis

The Veer Chandra Singh Garhwali Uttarakhand University of Horticulture and Forestry (VCSG UUHF) invites applications on the prescribed format from eligible and suitable candidates for filling up the following sanctioned vacant posts of **Joint Director, Professor and Administrative Officers on deputation basis**, initially for a period of one year. The tenure may be extended on a year-to-year basis up to a maximum period of three years, or till the posts are filled through direct recruitment/promotion basis (as per the service rules of the University) whichever is earlier. The prescribed Application Format, Declaration, and Endorsement by the Employer format etc. can be downloaded directly from the University website (www.uuhf.ac.in). Duly filled-in applications along with self-attested copies of degrees, certificates, testimonials, and research reprints must be routed through the proper channel.

The complete application along with the No Objection Certificate (NOC) and Vigilance Clearance Certificate issued by the competent authority of the parent organization etc. must reach by registered or speed post to the **Chief Personnel Officer, Research & Extension Centre, (VCSG Uttarakhand University of Horticulture & Forestry), Nigam Road, Haripur, Selaqui, Dehradun - 248011, Uttarakhand** on or before **25.07.2026**. However, an advance copy of the completed application form may also be submitted electronically via email to cpouuhf@gmail.com to avoid any transit delays.

DETAILS OF THE POST

S.No.	Name of the Post	Discipline / Subject	No. of Posts	Pay Level
1.	Joint Director	Horticulture/ Forestry/ Basic and Allied Sciences	01	Level-14 (Rs. 1,44,200-2,18,200) plus admissible allowances.
2.	Professor	Horticulture	01	Level-14 (Rs. 1,44,200-2,18,200) plus admissible allowances.
3.	Professor	Forest Biology & Tree Improvement	01	Level-14 (Rs. 1,44,200-2,18,200) plus admissible allowances.
4.	Administrative Officer	-	02	Level-7 (Rs.44,900-1,42,400) plus admissible allowances.

ESSENTIAL QUALIFICATIONS & EXPERIENCE

1. Joint Director

Essential Qualification:

- a. The incumbent should have Doctorate degree in horticulture/forestry/concerned/allied/relevant discipline.
- b. The incumbent should have 15 years of teaching (at UG/PG level)/ research/ extension experience in a substantial capacity and should be working as a professor or equivalent in the AGP of Rs. 10000/- in Central/State Govt. University/ Educational/ Research Institution.
- c. Evidence of contribution of Research/Teaching/Extension as supported by published work/ innovations. Experience in Planning/ Execution/ Coordination of Research and/or Extension Programme.

Job Profile:

The incumbent of the post shall be responsible for coordinating research/extension activities of the University including externally funded research/ extension projects. The incumbent shall be required to plan, organize and monitor the research/extension programmes of the University. The incumbent shall also be responsible for coordinating with funding organizations/State functionaries.

Eligibility: Officers/Faculty working in regular service in UGC recognized Universities/ Research Institutions/ Statutory and Autonomous organizations and the Department of Central/State Govt./ Union Territories/ Public Sector undertakings shall be eligible to apply for the above-mentioned posts through the proper channel.

Age Limit: The maximum age limit for appointment on deputation shall not exceed 57 years (in cases where the age of retirement in the parent department is 60 years) or 62 years (where the retirement age in the parent organization is 65 years) as on the closing date of application.

2. Professor

Essential Qualification:

A.

- i) An eminent scholar having a Ph.D. degree in the concerned/allied/relevant discipline, and published work of high quality, actively engaged in research with evidence of published work with, a minimum of 10 research publications in the peer-reviewed or UGC-listed journals and a total research score of 120 as per the criteria given in Appendix II, Table 2 of UGC Regulation 2018.
- ii) A minimum of ten years of teaching experience in university/college as Assistant Professor/Associate Professor/Professor, and / or research experience at equivalent level at the University/National Level Institutions.

OR

- B. An outstanding professional, having a Ph.D. degree in the relevant/allied/applied disciplines, from any academic institutions (not included in A above) / industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided he/she has ten years' experience.

Eligibility & Age Limit

Eligibility: Regular and permanent faculty members or officers serving under recognized Universities/Research Institutions/Statutory or Autonomous Bodies/Central/State Governments, or Public Sector Undertakings (PSUs) are eligible to apply through the proper channel.

Age Limit: The maximum age limit for appointment on deputation shall not exceed 57 years (in cases where the age of retirement in the parent department is 60 years) or 62 years (where the retirement age in the parent organization is 65 years) as on the closing date of application.



3. Administrative Officer

Eligibility

ऐसे नियमित कार्मिक जो समान पद अथवा वेतन लेवल पर न्यूनतम 02 वर्ष की सेवा का अनुभव रखते हो अथवा अधीनस्थ पदों पर कम से कम 20 वर्ष की सेवा पूर्ण कर ली हो।

Regular and permanent person serving under recognized Universities/Research Institutions/Statutory or Autonomous Bodies/Central/State Governments, or Public Sector Undertakings (PSUs) are eligible to apply through the proper channel.

Age Limit: The maximum age limit for appointment on deputation for the post of Administrative Officer shall not exceed 56 years.

Important Information for Applicants

- 1) The incumbent selected for the above-mentioned post shall be required to join his/ her duties as early as possible.
- 2) The Screening Committee will screen the applications, and only shortlisted candidates based on screening criteria will be called for personal interaction or interview.
- 3) No. T.A. & D.A. shall be admissible for Personal Interview / Discussion.
- 4) The University reserves the right to fill or not to fill the posts mentioned above.
- 5) If at any time even after the selection and the appointment of the candidate on deputation or during the tenure of his/ her service, it is found/ detected that any document/ information submitted by the candidate is incorrect or that the candidate has concealed/ suppressed any information, then appropriate action shall be taken against him/ her as per rules which may even lead to cancellation of his/ her deputation.
- 6) If the incumbent would like to go back to his parent department before the completion of deputation period or if the parent department would like to call him/ her back to the parent department before the completion of deputation period, then the incumbent/ parent department shall be required to give at least one month's notice to the University in this regard. Likewise, if the performance of the incumbent is not found satisfactory then the University will have the right to send the incumbent back to his/her parent department after giving him one month's notice.
- 7) The other terms & conditions of the deputation with regard to deputation allowance etc. shall be governed by the State Government Rules.
- 8) The area of jurisdiction for any legal dispute shall be District Court at Pauri Garhwal and Uttarakhand High Court at Nainital.



Registrar

VCSG Uttarakhand University of Horticulture & Forestry



VCSG Uttarakhand University of Horticulture & Forestry, Bharsar, Pauri Garhwal

Application Format for Joint Director/ Professor on Deputation

(Note: Please carefully go through the instructions given in the advertisement before filling up the Application Form)

Vacancy Circular No: UUHF/Deputation-2026/01 Dated: Last Date of Receipt of Application Form:	Registration No: (For Office use Only)	Self-attested latest passport size photograph is to be pasted here
---	--	---

1. Name of the post applied for:.....

2. Personal Details of the Applicant:

	First Name			Middle Name	Surname		
	(a) Name (in capital letters)						
(b) Date of Birth	Day	Month	Year	Age as on closing date	Years	Month(s)	Day(s)
(c) Father's Name							
(d) Mother's Name							
(e) State of domicile							
(f) Nationality							
(g) Gender							
(h) Religion							
(i) Marital Status							

j) Permanent address	
k) Address for Correspondence	
E-mail:	
Mobile number:	
Telephone no. with STD Code	

3. Educational Qualifications (Class X onwards):

S.N.	Examination passed	Name of the Board/ University	Passing Year	% Marks/ OGPA/ CGPA	Subjects studied	Sl. No. of proof/ documents enclosed
1.	High School					
2.	Intermediate					
3.	Graduation					
4.	Post-Graduation					
5.	Ph.D.					
6.	Any other					

4. Whether qualified ASRB/ UGC/CSIR NET or SLET/SET of Uttarakhand State:.....
 Year of qualifying (Sl. No. of proof/ documents enclosed)

5. Professional Experience in Chronological Order (giving current position/employment first)

Post held	Nature of Employment*	Name, & Address of the Employer/ Institution	Basic Pay/ Pay Band & AGP	Period of Employment		No. of Years/ Months	Nature of Work/ Duties	Sl. No. of proof/ documents enclosed
				from	to			
1	2	3	4	5		6	7	8

* Please mention whether Regular / Temporary/ Contract/ Other

6. Present Position:

Designation	Name & Address of the Employer/ Institution	Type of the Institution #	Present Salary			SI No. of proof /Documents Enclosed
			Pay Band	Basic Pay	AGP	

Please mention whether Organization/ Institution/ University is a State Govt./ Central Govt./ Private etc.

7. Publications, if any (Give number only)*:

Publications	Published	Accepted/in print	Communicated
Book(s)			
Book Chapter(s)			
Research Paper(s)			
Number of research paper(s) in peer reviewed Journals			
Article(s)			
Conference proceeding/ abstract(s)			

*Attach list of publications with complete citation & NAAS/ any other ratings.

8 (A). Patent(s) filed / Registered, if any

Registration Agency	Patent No./ File No. & Year	Title

8 (B). Awards, if any

Name of the Award	Year of the Award	Awarding Organization

9. Membership of Professional Societies, if any	
10. References: Give name & address of two referees	1. 2.
11. Total number of self-attested testimonials attached	
12. International exposure as Researcher/ Teacher at University Level:	
13. Any other information: <i>(attach separate sheets if required)</i>	

Declaration

I Son/ Daughter/ Wife of hereby declare that the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief. If at any time even after my selection and the appointment or during the tenure of my service, it is found/ detected that any document/ information submitted by me is incorrect or that any information is concealed/ suppressed by me, then appropriate action shall be taken against me as per rules which may even lead to termination of my services.

Place:

(Signature of the Applicant)

Date :

Name (in block letters)

Endorsement by the Employer (For in service candidates)

The applicant Dr./Mr./Mrs./Ms. _____ who has submitted this application for the post of (Name of the Post) _____ has been working in this organization on the post of _____ on temporary / contract / permanent basis with effect from _____ in the pay scale of (mention present basic pay, pay band and grade pay, if applicable) _____.

Certified that no disciplinary / vigilance action is contemplated or pending against the said applicant. There is no objection to his/her application being considered by the VCSG UUHF, Bharsar. In the event of his/ her selection on the said post, he/ she shall be relieved to join on the said post in VCSG UUHF, Bharsar.

Place:

(Signature of Forwarding Officer)

Date :

Name:

Designation:

Seal:

Table 2

Methodology for University and College Teachers for calculating Academic/Research Score**(As per UGC Regulation, July, 2018)**

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

S.N.	Academic/Research Activity	Faculty of Sciences /Engineering / Agriculture / Medical /Veterinary Sciences	Score assessed by candidate
1.	Research Papers in Peer-Reviewed or UGC listed Journals	08 per paper	
2.	Publications (other than Research papers)		
	(a) Books authored which are published by ;		
	International publishers	12	
	National Publishers	10	
	Chapter in Edited Book	05	
	Editor of Book by International Publisher	10	
	Editor of Book by National Publisher	08	
	(b) Translation works in Indian and Foreign Languages by qualified faculties		
	Chapter or Research paper	03	
	Book	08	
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula		
	(a) Development of Innovative pedagogy	05	
	(b) Design of new curricula and courses	02 per curricula/course	
	(c) MOOCs		
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20	

	MOOCs (developed in 4 quadrant) per module/lecture	05	
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	
	Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit)	08	
	(d) E-Content		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	
	e-Content (developed in 4 quadrants) per module	05	
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	
	Editor of e-content for complete course/ paper /e-book	10	
4.	(a) Research guidance		
	Ph.D.	10 per degree awarded 05 per thesis submitted	
	M.Phil./P.G. dissertation	02 per degree awarded	
	(b) Research Projects Completed		
	More than 10 lakhs	10	
	Less than 10 lakhs	05	
	(c) Research Projects Ongoing :		
	More than 10 lakhs	05	
	Less than 10 lakhs	02	
	(d) Consultancy	03	
5.	(a) Patents		
	International	10	
	National	07	
	(b) *Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)		
	International	10	
	National	07	
	State	04	
	(c) Awards/Fellowship		

	International	07	
	National	05	
6.	*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)		
	International (Abroad)	07	
	International (within country)	05	
	National	03	
	State/University	02	

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

- i) Paper in refereed journals without impact factor - 05 Points
 - ii) Paper with impact factor less than 1 - 10 Points
 - iii) Paper with impact factor between 1 and 2 - 15 Points
 - iv) Paper with impact factor between 2 and 5 - 20 Points
 - v) Paper with impact factor between 5 and 10 - 25 Points
 - vi) Paper with impact factor >10 - 30 Points
- (a) Two authors: 70% of total value of publication for each author.
(b) More than two authors: 70% of total value of publication for the First/Principal/ Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

The research score shall be from the minimum of three categories

प्रशासनिक अधिकारी हेतु आवेदन पत्र का प्रारूप

विज्ञापन संख्या तथा दिनांक	पंजीकरण संख्या (केवल कार्यालय उपयोग हेतु)	आवेदन पत्र का प्राप्ति दिनांक

आवेदक का स्वयं द्वारा सत्यापित नवीनतम फोटो

1. आवेदित पद का नाम:
2. आवेदक का पूरा नाम:
3. जन्म तिथि:
4. आयु (आवेदन की अन्तिम तिथि को).....वर्षमाहदिन
5. पिता/पति का नाम:
6. पत्र व्यवहार का पता, दूरभाष तथा ई-मेल (यदि हो):
-
-
7. स्थाई पता:
-
8. राष्ट्रीयता:
9. लिंग:
10. श्रेणी:
11. शैक्षिक योग्ताएं:

क्र० स०	परीक्षा का नाम	बोर्ड/विश्वविद्यालय	वर्ष	अंक प्रतिशत	प्रमुख विषय	प्रमाण/दस्तावेजों का संलग्न क्रमांक
1						
2						
3						
4						
5						

12. सेवा विवरण (वर्तमान पद से प्रारम्भ करते हुए)

क्र० स०	पद का नाम	वेतन बैण्ड तथा वर्तमान मूल वेतन	ग्रेड वेतन	सेवा अवधि	विभाग/संस्था का नाम	संक्षिप्त कार्य विवरण	प्रमाण/ दस्तावेजों का संलग्न क्रमांक

13. अंतिम आहरित वेतन (रू०/माह): वेतन बैण्ड मूल वेतन
ग्रेड वेतन मंहगाई भत्ता अन्य भत्ते
कुल आहरित वेतन (प्रमाण/दस्तावेजों का संलग्न क्रमांक)

14. घोषणा:

मैं एतद् द्वारा यह घोषणा करता/करती हूँ कि इस आवेदन पत्र में मेरे द्वारा दी गई समस्त सूचनाएँ/विवरण मेरे संज्ञान में पूर्ण एवं सत्य है। यदि मेरे द्वारा उल्लिखित कोई भी तथ्य/विवरण असत्य पाया जाता है या छुपाया जाता है, तो मेरे विरुद्ध नियमानुसार अनुशासनात्मक कार्यवाही किये जाने पर मुझे कोई आपत्ति नहीं होगी।

दिनांक:

आवेदक के हस्ताक्षर

स्थान:

अनापत्ति प्रमाण-पत्र

1. प्रमाणित किया जाता है कि आवेदक के विरुद्ध कोई भी विभागीय जाँच/ अनुशासनात्मक कार्यवाही लम्बित/विचाराधीन नहीं है।
2. चयनित होने पर आवेदक को अवमुक्त करने में विभाग को कोई आपत्ति नहीं होगी।

दिनांक:

विभागाध्यक्ष के हस्ताक्षर एवं सील

स्थान:

नाम:

पद:

दूरभाष: