

**Minutes**  
**of**  
**19<sup>th</sup> Academic Council Meeting**  
*(VCSG Uttarakhand University of Horticulture & Forestry, Bharsar)*

**Date: 5<sup>th</sup> June, 2023**  
**Venue- College of Forestry, Ranichauri**



**Veer Chandra Singh Garhwali**  
**Uttarakhand University of Horticulture & Forestry**  
**Bharsar, Pauri Garhwal-246123**  
**Uttarakhand, INDIA**

**VCSG Uttarakhand University of Horticulture & Forestry, Bharsar  
Pauri Garhwal-246123, Uttarakhand, India**

**Minutes of 19<sup>th</sup> Academic Council Meeting**

Date: 05<sup>th</sup> June, 2023

Time: 2.00 PM

Venue: College of Forestry, Ranichauri

The 19<sup>th</sup> meeting of the Academic Council VCSG Uttarakhand University of Horticulture & Forestry, Bharsar was held on 5<sup>th</sup> June, 2023 at College of Forestry, Ranichauri under the chairmanship of Hon'ble Vice Chancellor. The External Expert Prof. P.D. Juyal joined the meeting in online mode. The following members were present:

- |  |                    |
|--|--------------------|
| 1. Prof. Parvinder Kaushal, Hon'ble Vice Chancellor          | - Chairperson      |
| 2. Prof. P.D. Juyal  | - External Member  |
| 3. Prof. B.P. Nautiyal, Dean, COH Bharsar                    | - Member           |
| 4. Prof. V.P. Khanduri (under Professor category)            | - Member           |
| 5. Shri. Girish Chandra, Finance Comptroller                 | - Invited Member   |
| 6. Dr. S.P. Sati, Head, Basic Sc., COF (under Head category) | - Member           |
| 7. Dr. Amol Vasishth, Director Research                      | - Member           |
| 8. Dr. Arvind Bijalwan, Director Academics                   | - Member Secretary |

**Agenda UUHF/AC/19/01: Confirmation/Approval of minutes of 17<sup>th</sup> Academic Council meeting (14<sup>th</sup> November, 2022) and 18<sup>th</sup> Academic Council meetings (12<sup>th</sup> April, 2023).**

Confirmation/Approval of minutes of 17<sup>th</sup> and 18<sup>th</sup> Academic Council meetings.

*The minutes of the 17<sup>th</sup> AC held on 14<sup>th</sup> November, 2022 and 18<sup>th</sup> AC held on 12<sup>th</sup> April, 2023 were circulated to the all-AC members and no observations/comments were received. The council approved the minutes of 17<sup>th</sup> and 18<sup>th</sup> AC meetings.*

**Agenda UUHF/AC/19/02: Review/Action Taken Report for Minutes of 17<sup>th</sup> Academic Council meeting held on 14<sup>th</sup> November, 2022 and 18<sup>th</sup> Academic Council meeting held on 12<sup>th</sup> April, 2023.**

The council approved the action taken report with following observations:

(1) University *Kulgeet* (University Song): It was discussed in the academic council that making quality *Kulgeet*; more entries to be invited from the writer/poet/concerned and therefore, the invitation for writing *Kulgeet* (University song) may again be uploaded in the university website. After receiving the entries, both already received entries and new entries will be compiled and placed before the *Kulgeet* committee comprising Dean, COH; Dean, COF; Director Academics, Dr. S.P. Sati and one outside member Prof. Uma Maithani, Retired Head, Department of Hindi, Garhwal University Srinagar, Uttarakhand and findings will be placed before next Academic council.

*The council directed the committee for necessary action to finalizing the Kulgeet.*

*Action By: Kulgeet Committee*

(2) Institution ID development (E.Mail ID): A committee chaired by Dr. S.P. Sati is working on making Institutional IDs of faculty and IDs of the students. The council directed to complete the task within two months.

**Action By: Dr. S.P. Sati/ Dean Concerned**

(3) Starting Academic Activities in College of Hill Agriculture, Chirbatiya: The agenda for carrying out the academic activities such as RAWE programme of B.Sc. Agriculture has already been approved in the previous academic council. The Council suggested that the programme can be started subject to necessary arrangements/facility required for the stay of students.

**Action By: OIC CoHA, Chirbatiya**

(4) Initiation of Journal at College of Forestry, Ranichauri: As already approved in the 17th Academic Council for starting of new Journal "Journal of Himalayan Forestry and Environment".

**The council noted the point and suggested for starting the journal.**

**Action By: Dr. Sneha Dobhal, COF/ Dean, COF/Director Academics**

(5) MoU between FRI, Dehradun and VCSG UUHF, Bharsar. The draft MoU framed by VCSG UUHF, Bharsar has already approved, the council directed for completion of MoU within a month.

**The council directed that MOU to be carried out with FRI within one month and information to be placed in next AC.**

**Action By: Registrar/Director Academics**

(6) Proposal for installation of mobile tower by Indus Tower Limited. The council discussed the issue and suggested to explore the possibility of optical fiber/other mean of getting mobile connectivity and internet accessibility at College of Forestry. The council also suggested for also exploring side by side work on Installation of mobile tower as per norm.

**Action By: Registrar/Director Academics/Dean, COF**

(7) MoU between GB Pant National Institute of Himalayan Environment (GBPNIHE), Almora and VCSG UUHF, Bharsar and MOU between IFST of VCSG UUHF, Bharsar and IIT Roorkee.

**The council directed to review the status and take necessary action for completing MoUs and inform the status in next AC meeting.**

**Action By: Dr. S.P. Sati, Dr. Suman Singh, Director Academics**

**Agenda UUHF/AC/19/03: Proposal for Academic Calendar of Academic year 2023-24.**

The academic calendar is regular feature of the University and is finalized before the start of Academic Year for uniform execution of academics in the university.

**The council approved the Academic Calendar 2023-24 for implementation of UG, PG and Ph.D. programmes in the university.**

**Action By: Registrar/Director Academics**



**Agenda UUHF/AC/19/04: Extension of date of thesis submission/completion of M.Sc. final year students till 31<sup>st</sup> October, 2023.**

The research and field work of the M.Sc. final year students suffered by late admission of 2021 batch M.Sc. students in the University due to Covid pandemic that time and abrupt climate changes also delayed field trials of most of the students. Thesis submission of all the students would not be completed in defined time period. It is therefore proposed to extend thesis submission date up to 31<sup>st</sup> October, 2023. The council after detailed discussion decided that the advisor should make sure to complete the thesis of students in time, the practice of extension is not always a good practice, therefore the extension to the M.Sc. thesis submission, if required, will be separately given to student(s) case to case basis by Vice Chancellor following proper channel.

***The proposal of extension of thesis submission date till 31<sup>st</sup> October, 2023 was not approved and directed to put the request of extension, if required, case to case basis alongwith reasons to the Vice Chancellor through proper channel.***

***Action By: Advisors/AR/Deans/Director Academics/Registrar***

**Agenda UUHF/AC/19/05: Establishment of International Student Centre and Skill Development Centre in the University.**

The International Student Centre and Skill Development Centre are unique centers now-a-days in the universities for amalgamation and exchange of international students and Indian students to abroad. Also, the skill India mission emphasized to promote the skill development center for promotion of job opportunities to the students. The council discussed the need for international student centre and skill development center in Agriculture and allied Sciences in university for imparting skill development among farmers and students. The council resolved that there will be separate officer-In-Charge for the centers.

***The council approved the establishment of the "International Students Centre and Skill Development Centre in Agriculture and Allied Sciences" in the University.***

***Action By: Registrar/Director Research***

**Agenda UUHF/AC/19/06: Change in Supplementary examination for allowing student to appear in maximum two courses irrespective of any number of courses student fails.**

As per the existing supplementary examination norm (9<sup>th</sup> AC vide item No. 2018:9:10) "the student can be allowed to appear in supplementary examination only for two courses in a semester irrespective of marks obtained in the subjects. "Failing in more than two subjects, the student should not be allowed to appear for Supplementary Examination in any of the subject in which he / she is failed. Under this provision the student will have to repeat all the courses in which they are failed and students are facing difficulty in majority. Thus, the academic council after detailed discussion taken decision to make a change in Supplementary examination for allowing student to appear in maximum two courses irrespective of any number of courses student fails and marks obtained.

***Council approved that student will be allowed to appear in maximum two courses irrespective of any number of courses student fails and marks obtained.***

***Action By: Registrar***



**Agenda UUHF/AC/19/07: Guest faculty for Directorate of Academics, Directorate of Research/Forestry/Agroforestry/Forest Product, farm management and other such subjects and cells.**

The Directorate of Academics, Directorate of Research, Directorate of Extension, IQAC cell, Placement cell and other similar directorate/cells need academic and technical man power and support system. The similar man power support is also required for Forestry/Agroforestry/Forest Products/Tree Improvement/Mushroom centre/Ecotourism/Wellness/Migration/ICT etc farm and arboretum development and teaching specific courses at different Colleges and University. Also, the REC Jakhinda, MTC Pratapnagar, different AICRPs at COF and COH proposed the recruitment of Guest Faculty as per university norms till available regular posts are not filled. The council after detailed deliberation felt the need of the supporting man power/ Guest faculty and resolved to recruit the Guest faculty as per university norm subjected to ratification by BOM.

*The proposal is approved by council as proposed above.*

*Action By: Deans/Directors/Registrar*

**Agenda UUHF/AC/19/08: Redrafting of Academic Regulations-2014**

Academic Regulations 2014 of UUHF is mainly based on Pantnagar university academic regulation 2004 (based on curricula of Pantnagar internal/external examination system and 4<sup>th</sup> Deans committee) while presently we have implemented recommendations of 5<sup>th</sup> Deans' committee (ICAR) in UG and BSMAC(ICAR)-2021 in PG and PhD programmes of the University. It needs amendments and simplification of the language, rules, and regulations. The academic council debated the issue and proposed that a committee may be constituted for revising of UUHF Academic Regulations 2014.

*The council decided that a committee will be constituted separately and notified with the approval of Vice Chancellor for reviewing the University Academic Regulation 2014.*

*Action By: Registrar/Vice Chancellor*

**Agenda UUHF/AC/19/09: Issue related to Institutional ID for students.**

The Institutional ID is an important card as majority of students requested for identity cards of university to attend the programmes /meetings /workshops /seminars organized by different organizations /institutes at national /international level. Also, it helps as ID proof while staying outside University. The council discussed on students ID card and Institutional e.mail id of faculty and employees, Cell, etc. The unique ID card of the students (probably bar coded) were also suggested by members with a view that services can be outsourced for making ID cards if required, Dr. S.P. Sati is already on job for making Institutional ID and student ID, the council directed him to complete the task within three months and present the status in next AC meeting.

*The proposal is approved by council.*

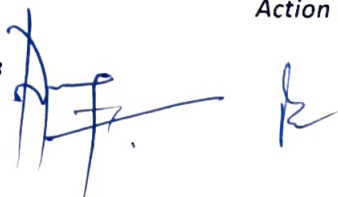
*Action By: Dr. S.P. Sati*

**Agenda UUHF/AC/19/10: Proposal for interchanging the courses of M. Sc. Horticulture (Fruit Science) in between semesters (Annexure-4).**

Considering flowering and fruiting season of fruit crops and its availability for practical /lab class, the interchange of courses in between semesters is recommended by BOS Bharsar and is place in AC for approval. The council, because of season and time etc permitted subject to uniform distribution of credit load across semesters.

*The proposal is approved by council.*

*Action By: AR, COH, Dean, COH*



**Agenda UUHF/AC/19/11: Proposal for allotment of students for M. Sc. Thesis to Guest faculty as Co-advisor/Member of advisory Committee.**

The house was informed that due to the paucity of regular faculty the subject specific Guest faculty are recruited in the University on tenurial/time bound basis. The guest faculty also help in conducting the field trials as well as laboratory experiments of M Sc students, so a proposal of inclusion of Guest faculty as Co-advisor/Member of advisory Committee was discussed. Considering the paucity of faculty and fixed duration of their services as guest faculty, the council unanimously agreed for taking guest faculty as member in the Advisory Committees of M.Sc. thesis but not as Co-Advisor.

***The Academic council allowed Guest faculty as member of the M.Sc. thesis Advisory Committee.***

***Action By: Registrar/Deans***

**Agenda UUHF/AC/19/12: Proposal for establishment of examination cell and confidential room with supporting staff for conducting examinations.**

At present no separate examination cell is available in the college of Horticulture due to shortage of faculty/ official staff, furniture's/ computers, Confidential /Strong room. All the activities are conducted from Assistant registrar office. A provision of Examination Cell equipped with all facilities is therefore discussed in Academic Council Meeting. The council agreed to the proposal and approved for all the constituent colleges.

***The council approved the proposal.***

***Action By: All Deans***

**Agenda UUHF/AC/19/13: Approval of Course Curriculum of M. Sc. (Hort) Post-Harvest Management.**

In 16<sup>th</sup> Academic Council meeting, the nomenclature of above said degree programme was adopted from Academic Session 2023-24 (UUHF/AC/16/03). However, the course curriculum was not approved in 16<sup>th</sup> Academic Council meeting. Therefore, the course curriculum of the programme is proposed (strictly as per the BSMA of ICAR for program) with semester wise course allotments. The academic council approved the proposal.

***The academic council approved the Course Curriculum.***

***Action By: Registrar/Dean, COH***

**Agenda UUHF/AC/19/14: Ratification of nomenclature of PG degree programme as per BSMA 2021 Committee's Recommendations.**

The recommendations of nomenclature of PG degree programme and departments are important for ICAR accreditation as per 19th BSMA 2021. The notification for the PG degree programme and departments has been executed as per BSMA in addition to existing department and courses with a view to ratify in the Academic Council. The council ratified as proposed.

***The council ratified the decision.***

***Action By: Registrar/Deans/Director Academics***

**Agenda UUHF/AC/19/15: Proposal for inclusion of free education for wards of "Uttarakhand Rajya Andolankari".**

The application of Ph D student (Mr Subham Kandwal); ID No.22451 (Fruit Science) was received at College of Horticulture for exemption of tuition fees for the wards of "Uttarakhand Rajya Andolankari". The agenda was discussed thoroughly upon academic council and

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administratively approved as per the State Government order/norm. The council also informed the ward be treated first generation as Son/Daughter. Since the matter pertains to finance thus forwarded for Finance committee/BOM for information/ratification.

*The council administratively approved as per State Government order/norm and forwarded to FC/BOM for information/ratification.*

*Action By: Registrar/FC/BOM*

**Agenda UUHF/AC/19/16: Permission regarding permitting student (Ms Bhawna Papnai ID No 18024) to appear in semester final examination for ratification.**

Student Miss Bhawna Papnai ID No 18024 of COH studied one repeated course (Temperate Fruit Crops; FSC 124) along with regular courses as per approval of competent authority subject to ratification in academic council. The matter was placed before council and ratified.

*The decision ratified by the Academic Council.*

*Action By: Registrar/Dean, COH*

**Agenda UUHF/AC/19/17: Subject Specializations/Qualifications for various faculty positions (Assistant Professors, Associate Professors, Professors, Deans, Joint Director, Additional Director) and Assistant Librarian for advertisement.**

The subject specialization for various posts of Assistant Professors, Associate Professors, Professors and their equivalents and Assistant Librarian which are to be advertised, were approved in the 18<sup>th</sup> Academic Council Meeting on 12<sup>th</sup> April, 2023 of the University. The qualifications for Assistant Professors, Associate Professors, Professors, and their equivalents for various subjects; Deans, Joint Director, Additional Director, and Assistant Librarian are to be done/advertised as per UGC Regulation 2018 that has been adopted by the University and amended at para 8(अ)(2) and 8(अ)(3) in the University Statutes 2014. After discussion, the council approved the agenda as proposed.

*The council approved the qualifications as proposed above.*

*Action By: Chief Personnel Officer/Registrar*

**Agenda UUHF/AC/19/18: Approval of panel of experts for recruitment of various faculty positions (Assistant Professors, Associate Professors, Professors and their equivalent; Deans, Joint Director, Additional Director) and Assistant Librarian including promotion under faculty Career Advancement Scheme (CAS).**

The recruitment on various posts of Assistant Professors, Associate Professors, Professors and their equivalents; Deans, Joint Director, Additional Director and Assistant Librarian that has to be done after advertisement for which panel of experts is placed before Academic Council as per para 8(क) नियुक्तियां (आठ) संशोधित of the University statutes. Also, the same panel of experts approved for faculty Career Advancement Scheme (CAS) in the University. The sealed envelope of panel of experts was opened before the members of the academic council for information, the council unanimously approved the panel of experts for recruitment of Assistant Professors, Associate Professors, Professors and their equivalent including KVK, AICRP and other projects, Deans, Joint Director, Additional Director, and Assistant Librarian and for CAS and directed for completion of necessary statutory provisions/formalities.

*The Academic Council approved as proposed the panel of experts and directed for completion of necessary statutory provisions/formalities.*

*Action By: Chief Personnel Officer/Registrar*

**Agenda UUHF/AC/19/19: Honouring progressive farmer Shri Prem Chand Sharma Padama Shri awardee as University Ambassador for up scaling University extension activities**

There is a need to enhance the visibility and adaptation of research technology to hill farmers through strong extension activities and the farmer-to-farmer extension is required in stronger manner. In this context, it is proposed to honour progressive farmer Shri Prem Chand Sharma, Padama Shri awardee with a title as "University Ambassador" in recognition of his contribution to the farming community and for up-scaling University extension activities and taking important technologies to farmers and stakeholders. The council unanimously agreed that, it is good gesture and move to Honour Shri Prem Chandra Sharma ji as University Brand Ambassador. The external member Prof. P.D. Juyal suggested that university should also award such titles/ honours to other progressive farmer/people for strong coordination and extension linkage among the farmers and visibility of the University.

**The council approved to award the title "University Brand Ambassador" to Shri Prem Chand Sharma, Padama Shri.**

**Action By: Registrar**

**Agenda UUHF/AC/19/20: Any other agenda item(s) with the permission of the Chair.**

(1) Recruitment of Advisor(s) against the vacant posts of Associate Professors/Professors till permanent recruitment.

The agenda raised by Chief Personnel Officer for recruitment of Advisor(s) against the vacant posts of Associate Professors/Professors and their equivalents which are immediately not being advertised keeping the paucity of Senior Faculty members in the University. Also keeping in view for advisement and improving efficiency in the work culture, the senior members/advisors are required in various fields on tenurial basis till regular recruitments are carried out. The members of the academic council agreed upon the agenda and approved for recruitment of Advisor (s) as per university norms against vacant posts of Associate Professors and Professors and their equivalent in various fields till these posts are permanently filled.

**The council approved the proposal to appoint the Advisor(s) on tenurial/time bound basis against the vacant posts which are presently not being advertised immediately of Associate Professors/Professors and their equivalents as per statutes till regular appointment made on these posts.**

**Action By: Chief Personnel Officer/Registrar**

The meeting ended with Vote of Thanks to Hon'ble Vice Chancellor and Chairman of Academic Council and External member Prof. P.D. Juyal, and all other members.

  
17/06/23  
**Director Academics**

**Confirmed**

  
17/06/23  
**Vice Chancellor/  
Chairman Academic Council**