

Minutes
of
17th Academic Council Meeting
(VCSG Uttarakhand University of Horticulture & Forestry, Bharsar)

Date: 14th November, 2022
Venue- Online Mode



Veer Chandra Singh Garhwali
Uttarakhand University of Horticulture & Forestry
Bharsar, Pauri Garhwal-246123
Uttarakhand, INDIA

**VCSG Uttarakhand University of Horticulture & Forestry, Bharsar
Pauri Garhwal-246123, Uttarakhand, India**

Minutes of 17th Academic Council Meeting

Date: 14th November, 2022

Time: 11.30 AM

Venue: Online mode

The 17th meeting of the Academic Council VCSG Uttarakhand University of Horticulture & Forestry, Bharsar was held on 14th November, 2022 through online mode under the chairmanship of Hon'ble Vice Chancellor. The following members were present in the Academic Council (AC) meeting:

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| 1. Prof. Onkar Singh, Hon'ble Vice-Chancellor | - | Chairperson |
| 2. Prof. P.D. Juyal | - | External Member |
| 3. Prof. B.P. Nautiyal, Dean, COH Bharsar/ Registrar | - | Member |
| 4. Prof. V.P. Khanduri, Dean, COF Ranichauri | - | Member |
| 5. Prof. C. Tiwari, Director Extension/ Director Personnel | - | Member |
| 6. Shri. Vimal Jugran, Advisor, VCSG UUHF | - | Invited member |
| 7. Dr. S.P. Sati, Director Placement/Head, Basic Sc., COF | - | Member |
| 8. Dr. Amol Vasishth, Director Research | - | Member |
| 9. Dr. Laxmi Rawat, Assistant Professor/OIC CoHA | - | Member |
| 10. Dr. Madhulika Pandey, Asst. Professor, OIC IMAP | - | Member |
| 11. Dr. K.C. Singh, Asst. Professor, COH | - | Member |
| 12. Dr. Manju Negi, Asst. Professor, COH | - | Member |
| 13. Dr. Ajay Paliwal, Asst. Registrar/ADSW, COF | - | Invited Member |
| 14. Er. Tejas Bhosle, Asst. Registrar, COH | - | Invited Member |
| 15. Dr. Arvind Bijalwan, Director Academics | - | Member Secretary |

For Registrar

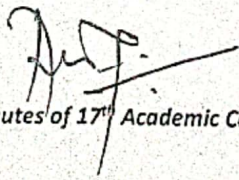
Agenda UUHF/AC/17/01: Confirmation/Approval of minutes of 16th Academic Council meeting held on 15th September, 2022.

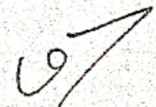
The minutes of the 16th AC held on 15th September, 2022 were circulated to the all AC members and no observations/comments were received, thus council approved the minutes of 16th AC meeting.

Agenda UUHF/AC/17/02: Review/Action Taken of Report for Minutes of 16th Academic Council held on 15th September, 2022.

It was resolved by the council that the previous Academic Council meeting was held on 15th September, 2022 (just two months ago) where most of the agenda items are in process (work in progress), the action taken report specifically narrated below for the agenda items where action is yet to be taken, was discussed in 17th Academic Council meeting as mentioned below:

- (1) University *Kulgeet* (University Song): A committee was constituted for finalizing the *Kulgeet* comprising Registrar/Dean, COH; Dean, COF; Director Academics and one outside member from the fields of literary/poetic etc background. The name of one external member


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Prof. Uma Maithani, Retired Head, Department of Hindi, Garhwal University Srinagar, Uttarakhand has suggested by Dr. S.P. Sati.

The council directed the committee for necessary action to finalizing the Kulgeet.

Action By: Kulgeet Committee

(2) Institution ID development (E.Mail ID): A committee chaired by Dr. S.P. Sati had already constituted for this purpose. However, in the 16th AC meeting one more member Dr. Arvind Bijalwan was added in the committee for creation of institutional e.mail IDs. In this direction, the work for making Institutional IDs and University web administration is in process under Director Academics and Technical Officers (Computer) in the University. In addition, the Dean, COH suggested in the 17th AC to have the provision of Institutional ID cards to the students for every academic year on nominal charge basis.

The council directed for necessary action to complete the task accordingly.

Action By: Dr. S.P. Sati/Director Academics/ Dean Concerned

(3) Regarding Fellowship / Teaching Assistantship for Ph.D. students: It was resolved in the 16th academic council that Director Academics will prepare the proposal for fellowship/Teaching Assistantship to the Ph.D. students and placed before the Finance Committee (FC)/ Board of Management (BOM). In this context, Director Academics has framed the proposal and sent to Registrar for putting in forth coming FC/BOM.

The council resolved to forward the proposal for necessary action to FC/BOM.

Action By: Registrar

(4) Starting new PG and Ph.D. programmes viz.- M. Sc. Ag (Agronomy) at CoHA; M.Sc. Environmental Sciences at COF; M.Sc. Ag (Plant Pathology) at CoHA; M.Sc. Ag (Extension Education) at COF; Ph.D. Environmental Sciences at COF: The 16th AC resolved that, concerned Head/OIC will prepare a detail report regarding resources i.e., course nomenclature as per concerned BSMA/UGC, infrastructure availability, laboratories/available farm area for the particular programme/faculty and will submit the report to Director Academics within a month to place the complied proposal before the next meeting of Academic Council and then to Hon'ble BOM. In this direction the concerned OIC/Head submitted the proposal to Director Academic for the above new PG programmes and the same was place before 17th academic council by Director Academics for discussion/approval.

Council approved to start these PG programmes subject to availability of teaching, human resource, infrastructure, laboratory and the residential facility.

Action By: Concerned OIC/Head/Director Academics

(5) Proposal for Self-Finance /Paid Seats in UG: In the 16th academic council after detail deliberation, it was directed that the admission coordinator will submit the detail proposal including PG programmers. In this direction, Admission Coordinator has submitted a detailed proposal for self-finance seats of UG specifying 5 seats for B.Sc. Agriculture; 6 seats each for B.Sc. Horticulture and B.Sc. Forestry respectively to the Registrar.

The council in this matter resolved for starting self-finance programmes initially for UG with common fee structure Rs. 60,000/- (Sixty Thousand only) per year + Regular semester fee for

above seats in B.Sc. Agriculture, B.Sc. Horticulture and B.Sc. Forestry from the academic session 2023-24.

Action By: Admission Coordinator

UUHF/AC/17/3: Implementation of ICAR BSMA 2021 Committee's Recommendations.

The Board of Study of College of Forestry discussed about the recommendations of 19th BSMA Committee (ICAR-BSMAC Forestry and Plant Sciences – 2021) and agreed to implement the course curricula and course structure regarding component-wise credit requirements for M.Sc. Forestry and M.Sc. Agriculture (Seed Science) degree programme of the College from the Batch 2023.

The council approved the proposal to adopt the ICAR BSMA guidelines for all PG programmes and make the necessary changes.

Action By: AR/Dean, COF/Director Academic

UUHF/AC/17/4: Revision of fee structure in UG, PG and Ph. D. degree programme.

Considering the fee structure of other state government Agriculture Universities, the Board proposed revised fee structure for UG, PG and Ph. D. degree programme of the University.

After detailed discussion, the council recommended the revised fee structure (UG, PG & Ph.D.) as proposed by BOS, COF, Ranichauri with slight changes viz. (i) Registration fee to be charged every semester for UG & PG; (ii) Increase in Food Advance from Rs. 3000/- to Rs. 5000/- for UG, PG & Ph.D. (iii) 10% legitimate increase in tuition fee every third year as already approved in BOM. The council directed for submitting this matter to Finance Committee/Hon'ble BOM for approval.

Action By: Dean, COF/Coordinator Admission/Registrar

UUHF/AC/17/5: Commencement of Non-credit course on "Natural Farming" for UG degree programmes of Agriculture, Horticulture and Forestry.

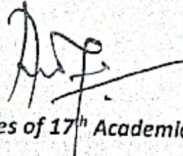
Considering the ICAR recommendations for inclusion of non-credit, one course titled "Introduction to Natural Farming 2 (1+1)" in the Under Graduate Programmes of the University, Board proposed for inclusion of the course consist of one theory and one practical class from the Academic Session 2022-23.

Considering the importance of Natural Farming in the present time as also highlighted by Prof. P.D. Juyal (External member) and other members, the council approved to introduce the non-credit course titled "Introduction to Natural Farming 2(1+1) from current semester immediately i.e. first semester of Academic Session 2022-23 in all UG degree programmes of the university, and the syllabus will be completed through extra classes by the concerned faculty.

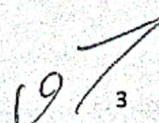
Action By: ARs/Concerned Deans

UUHF/AC/17/6: Maximum credit load in PG including Ph.D.

As per Academic regulation 2014 of the university (Chapter – III, 29 (a & b), the maximum credit load for the regular PG students is 16, and with permission of Dean is 20. Since, the overall credit load has increased as per ICAR BSMA 2021 syllabus which is applicable for PG & Ph.D. in the university, therefore the maximum credit load for PG proposed to be increased 20 for regular PG students and 23 with the permission of Dean.


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In the light of increased credit load by ICAR BSMA 2021 for PG programme, the council agreed and approved to increase the maximum credit load for regular PG student from 16 to 20 credits and with permission of respective Dean from 20 to 23 credits.

Action By: ARs/ Deans/Director Academics/Registrar

UUHF/AC/17/7: Determinations of dates for Pre-Mid Term and Mid-Term Examinations of PG students admitted through Spot Counseling on 10th November 2022.

The Board proposed to conduct Pre-Mid-Term Examinations for PG students those who are admitted through Spot Counseling on 10th November 2022, after the two weeks of first round of admission. The syllabus of such PG students will be completed by taking extra classes by the concerned faculty, while their Mid-term examinations will be conducted as per academic calendar.

The council approved as proposed with a view to add these changes into a supplementary Academic Calendar for this purpose.

Action By: ARs/ /Director Academics/Registrar

UUHF/AC/17/8: Starting academic activities in CoHA, Chirbatiya.

To initiate the academic activities at CoHA, Chirbatiya, the meeting of Board of study considered the proposal from OIC-Chirbatiya to start fourth year RAWE programme of BSc Ag (Honors) from 2023-24 academic year at College of Hill Agriculture, Chirbatiya. The Board after considering the vitality of the proposal, recommends for granting the permission to OIC, CoHA Dr. Laxmi Rawat to make arrangements in this direction and conduction RAWE. The arrangement of pre-requisites and necessary resources will be generated before the start of 2023-24 academic year.

The proposal is approved by council as proposed above.

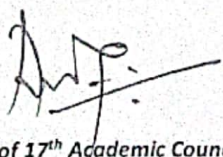
Action By: OIC, CoHA, Chirbatiya/Dean, COF & CoHA


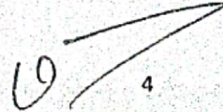
UUHF/AC/17/9: Reversion of last date of registration with the permission of the Dean and Vice-Chancellor.

As per the Academic Regulations – 2014, last date for registration can be extended with the permission of the Dean and Vice-Chancellor is 10 and 15 working days respectively but it was later changed in the next meetings of Academic Council to 5 and 7 days respectively (in 10th AC). The changes are not conducive to the existing situation and student often fall short of such tight schedules so the last dates may be reverted back i.e. permission of the Dean and Vice-Chancellor is 10 and 15 working days respectively.

The council agreed upon the proposal and approved for extension of last date of registration with the permission of the respective Dean and Vice-Chancellor as 10 and 15 working days respectively.

Action By: ARs/Director Academics/Registrar


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UUHF/AC/17/10: Regulations for students admitted through Second counseling onwards.

As there is no mention of regulations regarding registration for students admitted through second/ third counseling, Board proposed to frame the following regulations for inclusion in the Academic Regulations of the University in chapter third under point titled Late Registration at page no 14.

Particularly the students admitted through second/ third counseling, the students require to report on the date mentioned by Admission Coordinator for registration without fail. Non-reporting or leaving the registration incomplete on the date of reporting will leads to cancellation of admission. 'No late fee' will be charged from the student for registration on the date of reporting. Vice-Chancellor may permit for late registration beyond date of reporting with or without late fee charges as per Academic Regulation and Academic Calendar.

The council resolved that the date of registration for the new admission students starts from the particular day when students get registered in the programme irrespective of admission taken through first, second, spot counselling etc. Similarly, the last date of registration and late fee should be applicable in the same proportion as applicable to the students taken admission through first counselling. The council also suggested for compensation of classes to such students (admitted after first counselling) through extra classes taken by concerned faculty.

Action By: ARs/Concerned Deans/Registrar

UUHF/AC/17/11: Absorption of the services of Dr. Ajay Kumar against General budget of the university.

The issue for absorption of the services of Dr. Ajay Kumar, JRO Agronomy, AICRP, Small Millet against the vacant post of the General Budget in the university was placed and proposed to be forwarded for Academic Council/BOM for consideration as per previous existing similar practices.

The AC directed that the agenda pertains to administrative council/Hon'ble BOM and does not fall in the ambit of Academic Council, thus stands dropped from the agenda of academic council.

Action By: DR /Registrar

UUHF/AC/17/12: Initiation of Journal at College of Forestry, Ranichauri.

The issue was raised by Dr. Sneha Dobhal, faculty, COF, the initiative was appreciated by the board and a tentative title of the journal "Journal of Himalayan Forestry and Environment" was suggested. It was resolved that Dr. Sneha Dobhal will take the lead to form a committee for its initiation and further action to materialize it.

The council appreciated the move for starting a new Journal and granted approval to start new Journal as proposed. The council also suggested for following subsequent process as per standard practices of starting a new Journal in the country.

Action By: Dr. Sneha Dobhal, COF/ Dean, COF/Director Academics

UUHF/AC/17/13: Revision of rent for shops, tin-roof structures and canteens for commercial purposes.

The College of Forestry, Board of study, deliberated over the recommendations of House Allotment Committee (HAC) and revised the rent proposed as follows:

Shops in the market complex	– Rs 11.50 per square feet
Tin-roof temporary structures	– Rs 8 per square feet
Canteen	– Rs 5 per square feet
Mobile Tower Installation	- Rs. 10 per square feet

The proposal was discussed in the light of recommendation made by House Allotment Committee (HAC), subsequently the academic council consented for its approval subject to final approval from finance committee/BOM. The matter forwarded to Finance committee for consideration and approval.

Action By: Registrar/Finance Comptroller

UUHF/AC/17/14: Refund of fee for withdrawn candidates as per decision admission committee has taken in second counseling.

Coordinator Admission has apprised that some of the candidates taken admission in various programs in the University have withdrawn from the programme, therefore the decision taken in this direction by the admission committee in second counselling may be informed to the council and for ratification.

The action taken by the admission committee was ratified by the council.

Action By: Admission Coordinator/Concerned Deans

UUHF/AC/17/15: Extension of date of thesis submission/completion till 30th November, 2022 to the M.Sc. final year students.

Due to the fact that the research and field work of the M.Sc. final year students suffered by covid, therefore the resolution was taken for extension of date till 30th November, 2022 for thesis submission/completion in the daily online review meeting (2/11/2022) of Hon'ble Vice Chancellor by the members with a view to put it for ratification in the forthcoming Academic Council.

The action taken in above proposal was ratified by the council.

Action By: Concerned Dean/Director Academics

UUHF/AC/17/16: MoU between FRI, Dehradun and VCSG UUHF, Bharsar.

Considering FRI as one the premium Institution of World in the field of forestry & environment, it is decided for collaborative research, academic, extension and sharing of scholars for human resource development and increase impact of collective work and other activities between FRI and VCSH UUHF, especially College of Forestry, Ranichauri. The draft MOU developed is placed before the council for discussion and approval.

Considering the importance of collaboration for research, academic, extension and human resource development, the AC agreed to consider the proposal with a condition that financial implication involved, if any, will be decided on case-to-case basis and thus recommended for approval to the Hon'ble BOM.

Action By: Registrar

UUHF/AC/17/17: Initiation of ERP (Enterprise Resource Planning)/ e-Governance for better and efficient management in the university.

The university has multilocational campuses/Institutions (11 number) along-with research farms, therefore, for efficient management of personnel and all other activities in the university EPR/e- Governance seems to be best fit model in the era of ICT, therefore a proposal for ERP has been framed by Director Academics for starting ERP module in the university with budgetary provision.

Considering the importance of ERP in the era of digitization, the proposal is administratively approved by the academic council and forwarded to Finance Committee/BOM for necessary consideration for allocation of fund and approval.

Action By: Registrar/Finance Comptroller

UUHF/AC/17/18: Proposal for installation of mobile tower by Indus Tower Limited.

In order to maintain better internet connectivity, the proposal was already placed in the 16th AC of the university for installation of tower by Indus Tower Limited. The Indus Tower Limited has initially agreed to install a mobile tower at College of Forestry, Ranichauri. Therefore, a draft MOU between Indus Tower and College of Forestry developed for further process.

The draft MOU between College of Forestry and Indus Tower Limited was placed before the council for installation of mobile tower for better mobile/internet connectivity, the academic council recommended the proposal (with detailed draft MOU) for the approval by the FC/Hon'ble BOM.

Action By: Registrar/Finance Comptroller

UUHF/AC/17/19: Proposal for opening one revolving fund for CoHA, Chirbatiya.

One separate revolving fund is required to be opened for CoHA, Chirbatiya because at present there is no revolving fund available for CoHA, Chirbatiya.

The academic council directed that the agenda does not fall in the ambit of academic council and therefore forwarded to Finance Committee/BOM for necessary action.

Action By: Registrar/Finance Comptroller

UUHF/AC/17/20: Proposal for one separate research account for CoHA, Chirbatiya.

At present, there is no separate research account for the research projects of CoHA. Since College of Hill Agriculture is a separate college so one separate research account is needed so that after the budget comes in the Comptroller account in the research projects running under CoHA, the same may be requested for transfer from the Comptroller account to the research account of CoHA in future for smooth functioning of new research projects.

The council directed that the agenda does not fall in the ambit of academic council and therefore forwarded to Finance Committee/BOM for necessary action.

Action By: Registrar/Finance Comptroller

UUHF/AC/17/21: MoU between GB Pant National Institute of Himalayan Environment (GBPNIHE), Almora and VCSG UUHF, Bharsar.

GB Pant National Institute of Himalayan Environment, Almora is one of the premium Institute of Ministry of Environment, Forest and Climate Change, Government of India. It is a key institute working in ecology, environment and forestry in Indian Himalayan Regions, therefore, it is decided for collaborative research, academics, sharing students for wider impact of collective work and other activities between GB Pant National Institute of Himalayan Environment, Almora and VCSH UUHF, Bharsar. In this context a MOU draft has prepared by Dr. S. P. Sati for collaboration.

In view of the importance of collaboration for research and academic in the Indian Himalayan region, the academic council agreed to consider the proposal with a condition that financial implication involved, if any, will be decided on case-to-case basis, accordingly recommended for approval by the Hon'ble BOM.

Action By: Registrar

UUHF/AC/17/22: Facilitation of Directorate of Placement with proper budget for its execution.

Directorate of Placement is an important sector in the University for the placement and related activities in the college/university, therefore a budget proposal framed by Director Placement for smooth functioning of the cell and its proper execution is required. A budgetary provision in this regard already sent to Registrar/Hon'ble VC.

The proposal is forwarded by the council to Finance committee for necessary action.

Action By: Registrar

UUHF/AC/17/23: Absorption of the services of Dr. Arunima Paliwal, Junior Agronomist, AICRP Potential Crops against General Budget (vacant post).

The house informed that the agenda pertains to administrative council/Hon'ble BOM and does not fall in the ambit of Academic Council, thus dropped by the academic council.

Action By: DR /Registrar

UUHF/AC/17/24: MOU between IFST of UUHF and IIT Roorkee for collaborative teaching, research & development activities, and joint training programmes on food processing and sustainable packaging.

Considering importance of collaboration for teaching, research and development activities and joint training programmes, the council agreed to consider the proposal with a condition that financial implication involved, if any, will be decided on case-to-case basis, thus recommended for approval by the Hon'ble BOM.

Action By: Registrar

UUHF/AC/17/25: Proposed a certificate course - 6 month in food processing and packaging in collaboration with IIT.

The council approved the certificate course on self-financing basis with no financial liability to the university, the council forwarded for the approval of FC/Hon'ble BOM.

Action By: Registrar

UUHF/AC/17/26: Allotment of M.SC student of food science to Dr. Suman Singh jointly with Bharsar faculty.

The academic council approved as proposed with view that modalities will be decided in this regard by Dean, COH Bharsar.

Action By: Dean, COF Bharsar

UUHF/AC/17/27: Ph.D in food science -3 year programme as per UGC Norm jointly with Bharsar food science department.

The academic council approved as proposed with view that modalities will be decided by Dean, COH Bharsar in this regard.

Action By: Dean, COF Bharsar

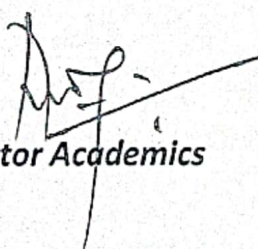
UUHF/AC/17/28: Any other Agenda Item With the permission of the Chair.

(1) Agenda from Dean, COF, Ranichauri: Increase of honorarium for experts who takes classes at FTI, Haldwani to FOWE students for B.Sc. Forestry from existing Rs 500/- to 1000/-.

The proposal is agreed in principle by the academic council and forwarded to finance committee/BOM for final decision/approval for whole University.

Action By: Registrar/Finance Comptroller

The meeting ended with Vote of Thanks to Hon'ble Chairperson, External member and all other members.


Director Academics


Registrar


Vice Chancellor