

**VEER CHANDRA SINGH GARHWALI
UTTARAKHAND UNIVERSITY OF HORTICULTURE & FORESTRY
BHARSAR, PAURI GARHWAL – 246123**

Minutes of 10th Academic Council Meeting



Date : 25th June, 2019
Time : 10:00 AM
Place : College of Forestry, Ranichauri

**VCSG Uttarakhand University of Horticulture & Forestry
Bharsar, Pauri Garhwal**

Minutes of the 10th Academic Council Meeting

Date: 25th June, 2019

Time: 10.00am

Venue: College of Forestry, Ranichauri

The 10th meeting of Academic Council, VCSG UUHF Bharsar was held on 25th June, 2019 at College of Forestry, Ranichauri under the chairmanship of Vice Chancellor. In the Academic Council meeting, following members were present:

1. Dr .B.V.R.C. Purushottam, IAS, Vice Chancellor	Chairman
2. Prof. V.P. Khanduri, Dean, COF Ranichauri	Member
3. Dr. Arvind Bijalwan, Associate Director, Extension	Member
4. Dr. Amol Vashisht, Associate Director Research	Member
5. Dr. Gargi Goshwami, Asst. Professor	Member
6. Mr. Sumeet Chaudhary, OIC, COHA Chirbatiya	Member
7. Miss Neelu Verma, FO	Non member invitee
8. Dr. Y.S. Negi, AR, COF Ranichauri	Non member invitee
9. Er. Tejas Bhosale, A.R. COH Ranichauri	Non member invitee
10. Prof. B.P. Nautiyal, Dean, COH / Registrar	Member secretary

Item No. UUHF/10/01: Approval/Review of Minutes of 9th Academic Council meeting held on 23rd June, 2018.

The Academic Council approved the minutes of 9th Academic Council with following suggestions:

It is suggested that university shall write a letter regarding item No. 2018:9:6 of minutes of 9th Academic Council to PCCF, Govt of Uttarakhand for perusing higher studies to State Forest department as In-service candidates.

Regarding item No. 2018:9:30 of minutes of 9th Academic Council, Instead of Dean PGS, it is agreed to the appoint Director Academics as per the University Statutes and Dr. Arvind Bijalwan, Associate Professor is recommended as Director Academic.

Item No. UUHF/10/02: Confirmation of the list of Vice Chancellor's Medal Winner and Degree to the eligible/successfully passed students during the first convocation.

List of **Vice Chancellor's Medal Winner** for the years 2016, 2017, 2018 and **List of candidates** who have completed M.Sc. (Horticulture) i.e. Fruit Science; vegetable Sciences, Floriculture and landscaping Architecture, Floriculture and Landscaping Plantation Crops, Spices, Medicinal and Aromatic Plants) for the years 2015,2016; 2017; 2018); M.Sc., Agriculture Horticulture (2014, 2015); M.Sc. (Agriculture) i.e. Plant Pathology (2016,2017,2018) , Entomology (2017, 2018) and Seed Science & Technology for the years 2015,2016,2017,2018); M.Sc.(Food Technology) for the years 2016,2017,2018 and M.Sc. (Forestry) i.e. Silviculture (2015,2016,2018), Agro-forestry (2015,2016,2017,2018; Tree Improvement (2016,2017); Forest Products and Utilization (2016, 2017,2018). and **B.Sc.** Horticulture (2016), B.Sc. Horticulture (Hons) for the years 2017 and 2018; B.Sc. Forestry (2016) and B.Sc. Forestry (Hons) for the years 2017 and 2018 along with **Degree Certificates** and Toppers Merit Certificates were unanimously approved for the approval/ ratification to Hon'ble BOM.

Item No. UUHF/10/03: Finalization/approval of the specimen of transcript of B.Sc. Agriculture (Hons.).

The Council approved the specimen of transcript of B.Sc. Agriculture (Hons.) and agreed to have similar transcript for B.Sc. Horticulture (Hons.) and B.Sc. Forestry (Hons.) to make analogous format of the transcript for UG at university level.

Item No. UUHF/10/04: Course curriculum for Entrepreneurship Programme (Certificate Course) and its implementation in different colleges of the University to develop the skill in the students.

The council agreed to implement the Certificate Course at university level to develop the skill in students.

Item No. UUHF/10/05: Establishment of **Internal Quality Assurance Cell (IQAC)** for maintaining standards in teaching and research in the university and **Carrier Advancement Scheme (CAS)** for the promotion of Teaching/ Scientist Staff of the university. PBAS BASED SELF APPRAISAL REPORT/ Proforma for Promotion under CAS shall be adopted as per UGC Regulation, 2018.

The council unanimously agreed to establish IQAC cell as proposed. Director, Academic is nominated as In-charge of IQAC Cell of the University. He will prepare the Proforma for Promotion under CAS including proforma for Self-Appraisal Report for Assistant Professor, Associate



Professor and Professor as per the UGC/ICAR regulation and will be responsible for all activities related to IQAC Cell.

Item No. UUHF/10/06: Extension of the services of Contractual Teachers working in the university till 31st December, 2019 or till the appointment of regular faculty whichever is earlier as their contract is ending on 30th June, 2019.

In view of lacking of the permanent faculty in the university, evaluation and declaration of results in time and smooth conductance of teaching-learning during next semester (August-December, 2019), The Council agreed to extend the services of Contractual Teachers upto 31st December, 2019 and for necessary approval from Hon'ble BOM.

Item No. UUHF/10/07: Regarding item No 2018:09:01 of 9th Academic Council, the course number/ code of common courses as well as the courses taught for degree programme are modified.

After detail deliberation, the council unanimously approved the course number / code of common courses and courses taught in the degree programme.

Item No. UUHF/10/08: Counting of attendance and registration of waiting list student

In view of the decision of agenda 2018:9:11 of 9th AC, about the counting of attendance and registration of waiting list student, It is further agreed upon that the last date of registration with the permission of Dean and Vice- Chancellor should be minimized to 5 days and 7 days, respectively. This will help in an early admission of waiting list students so that they will attain maximum number of classes. Also revision in the late fees as Rs. 250 for initial three days (instead of Rs 100) and afterward Rs. 100/ Day (instead of Rs 50.0/day) to discourage student from intentional late registration.

Item No. COH/10/09: To make Student READY Programme more effective and to provide incentives to the students in view of non receipt of grants from ICAR, MOU with the various Organization/Institutes/ Industry for training is proposed for approval. However, terms and conditions of MOU will be worked out separately as per the mandate of university and the concerned organization/industry.

After detail deliberation, council suggested for one month Certificate Course during vacation and suggests drafting proposal for MOU with the various Organization/Institutes/ Industry.

Item No. UUHF/10/10: Amendments in university academic regulation as per 5th Deans Committee Report.

The Council agreed to modify Chapter IV: Regulations on Conduct of Examination of Academic Regulation of the university for Examination Pattern as per 5th Deans Committee Report as:

External theory (50%)

Internal Theory + Practical (50%)

Courses with Theory and Practical

Mid-term Exam (30%) + Assignment (5%) in practical oriented courses + Practical (15%)

Courses with only Theory

Mid-term Exam (40%) + Assignment (10%)

Courses with only Practical: (100%) Internal

Item No. UUHF/10/11: Reshuffling /Shift/Change in the courses taught in a semester.

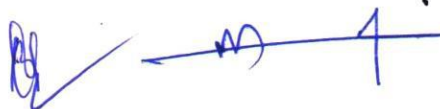
To make equal distribution of courses of particular discipline and to ensure distribution of courses season wise to make teaching more practical and to improve practical knowledge reshuffling in courses is approved for Horticulture.

Item No. UUHF/10/12: Formation of Placement cell in the college in line with Placement Cell of COF Ranichauri.

The Council unanimously agreed for the formation of Placement Cell in COH in line with COF, Ranichauri.

Item No. UUHF/10/13: Revision in the contents of syllabus of course “**Environmental Studies and Disaster Management**” 3(2+1).

The Council agreed to modify the contents of syllabus of course **Environmental Studies and Disaster Management**” 3(2+1)



Item No. UUHF/10/14: Approval of Academic Calendar for Academic Session 2019-20 and inclusion of explicit dates for **Cultural and Sports Meet** in the Academic Calendar.

To make Academic Calendar more inclusive for Extra Curricular Activities, it is agreed to have detail Academic Calendar of the university. Dr. Arvind Bijalwan, Associate Director Extension along with AR of COH and COF will prepare the calendar.

Item No. UUHF/10/15: The student who has failed in a course have to repeat that same course, Further, it is proposed that If he/she fulfill the attendance criteria or repeat only one course in the final semester of degree programmes shall be given the choice to attend the classes or not while repeating the course. However, while those students have repeated their courses because of short attendance shall attend the classes to fulfill attendance criteria.

After detail discussion, the council agreed to retain existing norms of regulation regarding the provision for repeaters as fulfillment of minimum attendance is one of the important criteria of evaluation process.

Item No. UUHF/10/16: Provision of intake in UG and PG programmes under the category NRI/NRI sponsored and sponsored candidates in UG.

The council agreed to make provision of intake of sponsored candidates and Sponsored NRI / NRI in UG and PG programmes to make the programme more interactive and competitive.

Item No. UUHF/10/17: Inclusion of Vocational (B.Voc.) courses sponsored by UGC and approved by agriculture skill council of India to develop entrepreneurship skill of students in the university.

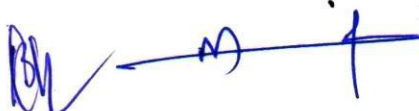
In view of lacking of infrastructures facilities and faculty in the university, the council deferred the proposal for a year.

Item No. UUHF/10/18: Fee waiver for the wards of the university employees as per Chapter 10 of Academic Regulations.

After detail deliberation and as per the provision in academic regulation, the council agreed to waive 50% of tuition fee to all the wards of the university employees.

Item No. UUHF/10/19: Revision of Course addition/withdrawal fee.

The council approved the revision in course addition and withdrawal fees from Rs. 10 to Rs. 50 for each addition and withdrawal in a semester from next academic session.



Item No. UUHF/10/20: Amendment in the academic regulation regarding the criteria of award of merit scholarship in P.G. programmes.

The council agreed that students of remedial courses will be eligible for the award of Merit Scholarship only after the completion of non-gradual courses (one year).

Item No. UUHF/10/21: Revision of supplementary examination rules as approved in the last Academic Council (9th) Meeting.

The Council after detail discussion agreed to retain the decision of 9th AC meeting (Item No. 2018:9:10)

Item No. UUHF/10/22: Replacement of Course No. AAS-221 (Forest Extension and Community Forestry) 2+1 offered in Semester IV to the students of B.Sc. (Hons) Forestry degree programme with course No. BAS-311 (Statistical Methods and Experimental Design) 2+1 offered in Semester V.

The Council approved replacement of Courses as proposed for COF Ranichauri.

Item No. UUHF/10/23: Exemption of NSS to the students of B.Sc. (Hons) Agri. Students of batch 2016-17 and replaced with Physical Education.

The Council agreed the exemption of NSS in view of non-availability of NSS for B.Sc. (Hon.) Agri. Students of batch 2016-17

Item No. UUHF/10/24: Proposal for provision for making separate fund for PG research.

The council approved the proposal in principal and forwarded it to Finance Committee and Hon'ble BOM for further discussion.

The meeting ended with vote of thanks from the chair and members.



Registrar & Member Secretary
VCSG UUHF, Bharsar



Chairman/ Vice Chancellor
VCSG, UUHF, Bharsar